



DEPARTMENT OF THE AIR FORCE
JOINT PERSONAL PROPERTY SHIPPING OFFICE - SAN ANTONIO (DOD)
613 NORTHWEST LOOP 410, SUITE 400
SAN ANTONIO TX 78216-5518

22 December 2002

MEMORANDUM FOR ALL DOD PERSONAL PROPERTY MOVING COMPANIES

FROM: JPPSO-SAT

SUBJECT: Booking Personal Property Shipments

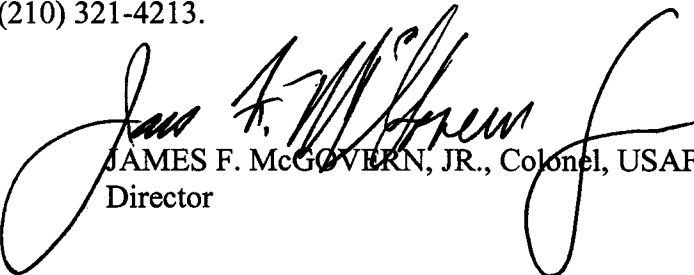
On December 2, 2002, JPPSO-SAT began offering and booking personal property shipments using the Automated Booking for Carriers (ABC) application. Shipment offerings are being sent to the e-mail address the Carriers provided on their new Letter of Intent (LOI's). Since going operational with the application, we have offered over 950 shipments to the carrier industry. We are continuing to enhance the system with comments that come in from the industry. This letter is being sent to clarify some recent questions.

When you receive an offer by e-mail, you need to click on the web site link provided. Once into the web site you will have the opportunity to view the offering and "Accept", "Refuse" or "Accept with the alternate date listed in the remarks block". A comment block will be available to list the accepted alternate date. If you accept, with a date not listed in the remarks block, it will be counted as a refusal. Please fully review all the information to include the insurance request, basic or full replacement. You are given one (1) hour from the time of offering to respond. These offerings are currently being sent "as is", i.e., pickup date is not negotiable. If you cannot accept, you must mark refused and send it back to us. This will be counted as a refusal and annotated on the Tonnage Distribution Roster (TDR) as weight refused. If you do not respond within one hour of offering, time zones are taken into account; it will be counted as a refusal. However, if you wish to accept an offering, just click "Accept", ensuring that one of your servicing agents, within the provided "drop down" box, can accomplish the service for you. If you select your own SCAC code, you need to ensure it will be YOUR Company doing the complete shipment, to include packing and pickup. There will be NO sub-contracting. If sub-contracting takes place, you may be suspended for the entire Area of Responsibility (AOR). Once we receive the acceptance, we will assign the shipment a Bill of Lading (BL), previously known as the Government Bill of Lading (GBL). Once assigned, a last e-mail will be forwarded to you, providing the offer information as well as the BL number. The original BL will be sent to your designated servicing agent.

The member's Social Security Number has been removed from all e-mail messages, to include the tab delimited file. It is sent on the initial offering over the secure web site and will also appear on the original BL provided to the Servicing Agent.

If you refuse an offering for a Code "J" shipment, and you are given a minimum five (5) days notice prior to the pickup date, JPPSO-SAT may use that refusal as grounds for a suspension. The suspension would be for our entire AOR.

My JPPSO-SAT Points of Contact (POC) are SSgt Baker, (210) 321-4216, Ms. Kistler, (210) 321-4215, and/or Major Bax, (210) 321-4213.



JAMES F. MCGOVERN, JR., Colonel, USAF
Director